

**BY ORDER OF THE COMMANDER,  
PACIFIC AIR FORCES**



**AIR FORCE MANUAL 23-110,  
VOLUME 2, PART 2, CHAPTER 32**

**PACIFIC AIR FORCES COMMAND  
Supplement 1**

**26 NOVEMBER 2003**

**Logistics Readiness**

**CONTINGENCY PROCESSING: MANUAL  
POST-POST, WARTIME PROCESSING,  
AND CONTINGENCY PLANNING**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This supplement applies to Pacific Air Forces (PACAF) gained Air Force Reserve Command (AFRC) units and Air National Guard (ANG) units upon mobilization unless specifically exempted. A bar (|) indicates revised and must be completely reviewed.

### **SUMMARY OF REVISIONS**

Renumbered and updated all paragraphs to correspond to basic manual. Added roles and responsibilities of the Headquarters PACAF Logistics Readiness Division (LGR), numbered air forces (NAFs), PACAF Regional Supply Squadron (PACAF RSS), air mobility operations control center (AMOCC) and logistics readiness squadron (LRS) during real-world contingencies within PACAF area of responsibility (AOR). New or revised material is indicated by a bar (|).

**AFMAN 23-110, Volume 2, Part 2, Chapter 32 is supplemented as follows:**

32.1.4.1. (Added) Outlines roles and responsibilities of the HQ PACAF/LGR, NAFs, PACAF RSS, AMOCC and logistics readiness squadrons during real-world contingencies within PACAF AOR. The responsibilities are as follows:

#### **NUMBERED AIR FORCE (NAF) LGS RESPONSIBILITIES:**

Maintain total control of supplies and assets within NAF AOR (includes inbound/in-transit assets).

Have redistribution order (RDO) authority for assets within NAF AOR based on operational needs (Applies to inbound/in-transit assets).

Task bases within NAF AOR to process supply requests.

(Seventh Air Forces Korea ONLY) when critical deficiency item listing (CRDL) is activated, contact PACAF RSS procedures element for CRDL sourcing actions.

As a minimum, NAF/LGS will ensure they have access to the following supply PC applications for asset visibility and material management: SBSS, INFOCONNECT, WINMASS, JTAV, FEDLOG AND PC LINK.

### **PACAF RSS RESPONSIBILITIES:**

Provide daily status of sourcing action for NAF requested assets to HQ PACAF/LGRW, Weapons Systems section.

Conduct all sourcing actions for the NAF.

Process supply requests IAW regionalized procedures for contingency operations (PACAFI 23-206).

Refer to PACAF 23-207 for operating in a bare-base environment.

Refer to 23-110, V2, PT2, CH2, PACAF SUP 1 for reconstitution procedures in the event of warehouse loss. Reconstitution will be conducted jointly between PACAF RSS and applicable LRS.

### **HQ PACAF/LGR RESPONSIBILITIES:**

Establish communication link to NAF/LGS during contingencies (communication link may be in the form of message, telephone, e-mail or fax). Note: These links may be classified and require secure means of transmission from sender and receiver.

Work all requirements for NAF assets **not** available in their AOR (HQ PACAF/LGR will forward requirements to PACAF RSS for sourcing).

### **AMOCC RESPONSIBILITIES:**

Handle all in-transit aircraft requests. Refer to AFM 23-110, V2, P2, Ch17, PACAF SUP 1 for instructions.

AMOCC will source parts and align transportation. After actions have been completed, AMOCC will contact PACAF RSS and pass on information for supply processing actions.

Establish a communication link with NAF/LGS for aircraft recovered within respective AOR.

### **LRS RESPONSIBILITIES:**

Establish communication link between the HQ PACAF/LGR, NAF/LGS AND PACAF RSS (Communication link may be in the form of message, telephone, e-mail, fax or runner).

Refer to AFMAN 23-110, V2, PT2, CH2, PACAF SUP 1 for reconstitution procedures in the event of warehouse loss. Reconstitution will be conducted jointly between applicable LRS and PACAF RSS.

32.2. The LRS commander (LRS/CC) has the option to use contingency processing system (CPS) as its automated post-post tool. If the LRS/CC chooses not to use CPS, then another automated post-post tool must be used (i.e., MS Word, Notepad, Wordpad, Q-Edit, or Full Screen Format (FSF)).

32.2.1. (Added) Bases must develop/document an operating instruction (OI) or supplement on local post-post procedures.

32.22.1.1. (Added) The LRS/CC will ensure all actions identified below, as supplemented, are complied with and reviewed at least annually. Ensure the review identifies the wartime processing code (WPC) for

each accounting and finance report number listed in [Attachment B1.2](#). Specify the WPC for each in the supplement directed in paragraph 32.22.2.1.

32.22.1.2. (Added) WPCs for PACAF unique programs are located in [Attachment B1.2](#).

32.22.1.3. (Added) Please refer to AFM 23-110, V2, Pt2, Ch.32 for information concerning wartime category (WC). The highest authorized wartime category for each PACAF SBSS is as follows:

<u>SBSS</u>	<u>HIGHEST WC</u>
Osan AB, ROK	1
Kunsan AB, ROK	1
Kadena AB, JA	2
Andersen AFB, GU	2
Yokota AB, JA	2
Misawa AB, JA	2
Elmendorf AFB, AK	2
Eielson AFB, AK	2
Hickam AFB, HI	3

32.22.2.2.1. Ensure all recommended changes to DFAS-DE 7077.10M are coordinated through the local accounting and finance office prior to submission.

32.22.3.3. The preferred HQ PACAF/LGR notification method will be through official message.

## Attachment B1.2.

**WPC ASSIGNMENT. PLEASE REFER TO AFM23-110, V2,PT2, CH.32  
FOR INFORMATION CONCERNING WARTIME PROCESSING CODES.**

REPORT NUMBER	TITLE	WARTIME PROCESSING CODE		
		<u>1</u>	<u>2</u>	<u>3</u>
ACC214	COSO ISU/STK Effectiveness	OPTL	OPTL	OPTL
D13	Daily SRD Update	TERM	DLYD	DLYD
NGV065	SRD Demand Data Analysis Consolidation	OPTL	OPTL	OPTL
NGV118	Rehome Part Number Records	OPTL	OPTL	OPTL
NGV158	Satellite Rehome Upload	OPTL	OPTL	OPTL
NGV193	DOD Due-Out Conversion	OPTL	OPTL	OPTL
NGV434	Mission Change (Data Load)	OPTL	OPTL	OPTL
NGV436	Mission Change (Detail Change)	OPTL	OPTL	OPTL
NGV470	MSK/MRSP Deployment Transfer	MAND	MAND	MAND
NGV946	A&F End-of-Fiscal-Year Close-out	OPTL	OPTL	OPTL
P(XX)	ALL PACAF "P" Programs	OPTL	OPTL	OPTL
Q01	C-Factor Assignment	MAND	MAND	MAND
Q07	WRM Requirements	OPTL	OPTL	OPTL
R10	Print Manual Supply Accounting Record	MAND	MAND	MAND
R18	SBSS/LOGFAC Interface Report	MAND	MAND	MAND
R21	MRSP/HPMSK Listing	MAND	MAND	MAND
R34	Special Spares Listing	OPTL	OPTL	OPTL
R41	COMPES	MAND	MAND	MAND
R42	WRM Shortages	MAND	MAND	MAND
R43	Airborne Listing	MAND	MAND	MAND
R52	Non-Airborne Listing	MAND	MAND	MAND
R54	Base WRM Review Listing	OPTL	OPTL	OPTL
R63	IRSP Asset Listing	MAND	MAND	MAND
S05	MRSP Reconciliation	OPTL	OPTL	OPTL

**NOTE:** WPC assignment will be as listed unless otherwise directed by HQ PACAF/LGR.

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